

UTILITIES COORDINATOR

Permanent Full-Time

The Utilities Coordinator is responsible for providing support to the Manager Utilities for the management of Councils Water Supplies, Sewerage Schemes and Stormwater Drainage Systems. Supervise and manage staff and contractors carrying out repairs and maintenance as required, and to meet the needs of the community for reliable and safe water and sewerage services.

Some of the Responsibilities for this role are:

- To contribute to the efficient and productive operation of Council and to maintain and foster a team spirit amongst those in the working environment
- Identify and recommend opportunities, which would facilitate better services to customers, improve efficiency, or reduce costs, and contribute positively to Council's goals and objectives
- Achieve harmonious co-operation with other personnel in Council's Organisation
- Conduct regular inspections of the water and sewerage systems and recommend appropriate action
- Correct defects and/or inadequacies in accordance with established methodologies and/or as directed
- Plan and co-ordinate work to minimise disruption to customer service
- Implement work procedures to ensure quality and level of service is maintained

To be successful you will need to have:

- Diploma or Associate Diploma in Civil Engineering or similar engineering discipline
- Substantial experience in a similar or related role
- Substantial knowledge of water/wastewater infrastructure and processes
- Advanced proficiency with Microsoft Office applications and SCADA systems
- Ability to interpret analytical results
- Ability to identify and solve complex issues and to pay attention to detail
- Construction Induction Certificate
- Advanced communication skills both written and verbal

This position is a Grade 9 – 10 paying \$2049.44 - \$2400.17 per fortnight under the Local Government (State) Award which is varied by Lachlan Shire Council's Enterprise Agreement.

Applications close 4.30pm Monday 1 May 2017

To apply: Go to the Careers & Employment page / current vacancies on Council's Website at www.lachlan.nsw.gov.au and apply online. **Lachlan Shire Council is an Equal Opportunity Employer who provides a smoke-free work environment.**

Contact: Manager Utilities – Kerry Jones – 0427 951 962 or 02 6895 1900